



KRISHI VIGYAN KENDRA

Chandel District

ICAR Research Complex for N.E.H. Region, Manipur Centre,
Lamphelpat, Imphal - 795 004



No. 114/kvk(cd)FPO/2021/

Dated: 10/8/22

ADVERTISEMENT

Applications on prescribed format are invited from candidates for the temporary positions in the Farmer Producer Organisation (FPO) - (Chandel United Farmers' Cooperative Society Limited) under CBBO, ICAR-KVK Chandel, as detailed below:

S. No.	Name of the Project/ Place	Post	Emoluments	Qualifications
1	FPO (Chandel United Farmers Cooperative Society Ltd.), Chandel	CEO (1)	25000/-	Essential: Graduate in Agriculture Marketing / Agri-Business Management/BBA or equivalent. Desirable: Experience in Market linkage and Project planning Local and Experienced Candidate will be given preference
2	FPO (Chandel United Farmers Cooperative Society Ltd.), Chandel	Accountant (1)	10000/-	Essential: The accountant should have educational qualification of graduate with Commerce or Accountancy background with knowledge of tally software. Desirable: Members of FPO/ Local and Experienced Candidate will be given preference.

KEY JOB RESPONSIBILITIES:

1. CEO/ Manager:

- I. Motivate farmers to become members of FPO and mobilize shares.
- II. Training to multiple stakeholders involved in the project and coordination with them.
- III. Conduct Need Assessment, Planning, and Evaluation meeting time to time.
- IV. Prepare the Training / Resource Material in the local dialect, participate as a resource person and/or arrange resource persons to train the farmers.
- V. Provide Forward and Backward Market Linkage to the farmers through Producer Company
- VI. Facilitate linkages with Agri University, KVKs, etc. for promoting Agriculture Extension Services.
- VII. Prepare a Bankable proposal and arrange finance for FPO.
- VIII. Facilitate Convergence of Government schemes
- IX. Promote producer groups / Companies to increase the bargaining power of farmers in the marketplace and to gain the benefits of market institutions, and commodity exchanges.
- X. Carry out market and commodity analysis, Feasibility Study to ensure better returns to Farmers.
- XI. Manage aggregation and disaggregation processes at Farmer Producer Organizations
- XII. To prepare business plans and detailed road map for FPOs.
- XIII. Regular reporting and documentation for activities conducted to higher management.
- XIV. Any other work assigned from time to time by the Senior.

2. Accountant:

- I. Accountant is required in FPO to look after its day-to-day accounting work.
- II. Book- keeping, monitoring spending and budgets.
- III. Preparing accounts and tax returns.
- IV. Compiling and presenting financial and increase profits.
- V. Any other work assigned from time to time by the Senior.

The application should reach the office of KrishiVigyan Kendra Chandel, Monsangpantha, ICAR-RC for NEH Region, Manipur Centre - by post or through e-mail: chandelkvk@gmail.com along with self-attested copies of the certificates on or before 16.08.2022. No application shall be entertained after last date i.e., 16.08.2022 4.00 PM.

6. Nationality -----

7. Marital status (Please tick) single Married

8. Whether belonging to ST/Sc/OBC/Ex-servicemen/Physically Handicapped (Attested copies of such certificates from the competent Authority should be enclosed)

9. Date of Birth

Date		Month		Year			

10. Age as on date of closing (16th Aug. 2022) -----

11. Educational qualifications (From Matriculation/ HSLC onwards in details with attested copies of relevant certificates and mark sheet)

Name of exam passed	Name of Board/Council/University	Month & year of passing	Main subject	% of marks

12. Details of Professional experience (Certificate to be enclosed):

Name of the Employer	Year of Experience	Nature of work

13. List of documents enclosed

- i.
- ii.
- iii.
- iv.
- v.
- vi.

Declaration

I do hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/application may be cancelled/terminated without any prior notice.

Signature of the candidate

(Unsigned application shall be rejected)